

Lindsey Lodge Hospice

Donation and Gift Aid information and forms

- I am making a single donation of £.....(If you are an individual UK tax payer please see Gift Aid agreement on next sheet)
- I wish to make a regular donation of £.....(If you are an individual UK tax payer please see Gift Aid agreement on next sheet)

Frequency (please tick next to selection or highlight if applicable)

Weekly
Monthly
Annually

Method of Payment (please tick next to selection or highlight)

Standing Order - Please complete the Standing Order form on page 3.
Cheque

Your details

Title (Mr/Mrs/Ms/Dr etc)..... Forename(s)

Surname

Address

.....

.....Post Code

Telephone Number

Signature

Date

Your details will be added to our database and from time to time we may mail you with our latest news. If you do not wish to receive such mailings please tick the box.

Lindsey Lodge Hospice, Burringham Road, Scunthorpe, North Lincolnshire, DN17 2AA
Tel: 01724 270835 Fax: 01724 271548 Registered Charity No: 702871



Lindsey Lodge Hospice Gift Aid Declaration

If you are a are an individual UK taxpayer and would like us to claim Gift Aid (we can reclaim tax of 28p for every £1 you donate), please provide your details below.

'I want Lindsey Lodge Hospice to treat this donation, any made in the last six years and all donations I make from the date of this declaration, until I notify you otherwise as Gift Aid donations. I am a UK tax payer.'

Signature:..... **Date of declaration:**/...../.....

Your Details

Title (Mr/Mrs/Ms/Dr etc)..... **Forename(s)**

Surname

Address

.....

.....**Post Code**

If your declaration covers donations you may make in the future:

1. Please notify Lindsey Lodge Hospice if you change your name or address while the declaration is still in force. You can cancel the declaration at any time by notifying Lindsey Lodge Hospice. Gift Aid will then not apply to donations you make on or after the date of cancellation or such late date as you specify.
2. You must pay an amount of income tax and/or capital gains tax at least equal to the tax that the charity reclaims on your donations in the tax year (currently 28p for each £1 you give).
3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the charity reclaims, you can cancel your declaration (see note 1).
4. If you pay tax at the higher rate you can claim further tax relief in your Self-Assessment tax return.
5. If you are unsure whether your donations qualify for Gift Aid tax relief, please ask us (tel 01724 843731) or ask your local tax office for leaflet IR113 Gift Aid.

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Lindsey Lodge Hospice Standing Order Form for regular donations

To

The Manager Bank/Building Society PLC

Address

.....

.....Post Code

On the Day of2005-03-03

And thereafter at (please tick next to your selection)

Weekly Monthly Annually
Intervals until further notice please pay the sum of

£ **Pounds**
(numbers) (words)

to:
Lindsey Lodge Hospice
Yorkshire Bank PLC
Ashby
Scunthorpe
DN16 2SX
Account No. 30024975
Sort Code 05-07-57

And debit my/our account no..... Sort Code

Name

Address

.....

Post Code Date

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Charitable donations from businesses and Gift Aid

Businesses can get tax relief under Gift Aid when they give money to UK charities. Gift Aid is a very simple and effective way for businesses to support charity. It applies to donations any amount of money given to UK charities.

When a business makes a qualifying donation to a charity, the amount paid is treated as a 'charge on income'. For further information on Gift Aid legislation, visit the HMRC website at www.hmrc.gov.uk

Gift Aid – How do I stand?

The way Gift Aid works depends on whether your business is a company, sole trader or partnership:

For companies

To give through Gift Aid, a company simply gives the money to charity. The company does not deduct any tax from the donation and does not need to make a Gift Aid declaration to the charity. Tax relief is given by deducting the amount of the donation from profits prior to calculating corporation tax. Unlike Gift Aid donations from individuals, when a business gives through Gift Aid, the charity is not entitled to reclaim any tax against the value of that donation. For further details about the effect of a donation on corporation tax liability, contact your company's tax office.

For self-employed

Gift Aid donations from the self-employed (sole traders) are treated in the same way as Gift Aid by individuals. Therefore, the donation will be treated as paid out of taxed income and the charity will reclaim basic rate tax on it from the Inland Revenue. The trader will be required to complete a Gift Aid declaration for the charity. A higher rate taxpayer can get relief on the difference between the basic rate and the higher rate of tax on the gross amount of the gift by the gift on his/her tax return.

For partnerships

Gift Aid donations received from businesses that are run as partnerships are treated as donations of equal amount from the individual partners, unless the partnership decides to split them in different proportions. The tax position will be as described for Gift Aid by individuals. Unless one partner has power under the partnership agreement to make a Gift Aid declaration on behalf of the partnership, a Gift Aid declaration will be required from each partner. This can be done on one form provided it includes each partner's details. (The position is different in Scotland where a partner may make a Gift Aid declaration on behalf of the partnership by simply showing the partnership's name and address).

Gift Aid - What do I look out for?

For businesses which give through Gift Aid, there is no limit on what benefits may be given from the charity in return. However, for a "close company" (controlled by five or fewer people), partnerships and the self-employed, there are limits on the value of any benefits that a charity may give in return. The limits are the same as those that apply to Gift Aid donations by individuals. For further details, visit the HMRC website at www.hmrc.gov.uk

For any other information visit the HMRC website at www.hmrc.gov.uk

